



Bangladesh Unity Federation of Los Angeles
"To enhance unity among the Bangladeshi community"

President: Shiper Chowdhury
Vice-President: Shafiul Alam Babu
General Secretary: Abul Hasnath Rayhan
Finance Secretary: Layek Ahmed
Organizing Secretary: Mohammad Amzad Hossain
Public Relations Secretary: Faruque Howlader
Cultural Secretary: Syed M. Hossain Babu

BUFLA EC Meeting Notice

Dear All BUFLA Team Members,
Salam and Greetings to all of you. The BUFLA EC Meeting has been scheduled as per the following:

Date: Sunday, November 9, 2014

Time: 4:00 PM - 9:00 PM

Location: BUFLA Office, 1133 S. Vermont Ave, Suite 20, Los Angeles, CA 90006.

Attendees:

1. All EC Members
2. All Cabinet Members
3. All AC and BOT members
4. All Associate Members
5. All Standing Committee members
6. All Invited guests
7. Media Personnel

AGENDA:

1. General Secretary to call the meeting to order, then to open the meeting with welcome greetings, and then to introduce the President to preside over the meeting
2. National Anthems of (1) USA and (2) Bangladesh, (3) BUFLA Anthem
3. Motion to approve the Agenda of the EC meeting
4. Motion to approve the previous Meeting Minutes.
5. BUFLA – Finance Update including Office Rent update (Treasurer)
6. All Standing Committee Reports of Updates:
(Updates to be given by the Coordinator of the committee or a representative of the coordinator)
 - (1) BUFLA Charity Committee:
 - (2) Fund Raising Committee:
 - (3) Parade and Festival Permits Committee (with City and Schools)
 - (4) Parade Committee (including Parade Design and Conduct):
 - (5) Program Preparation Committee:
 - (6) Souvenir Committee:
 - (7) Dignitaries Invitation & Reception Committee:
 - (8) Festival Committee (Stage, Sound, Booths, Tents etc):
 - (9) Publicity Committee (Media, Fliers, YouTubes, e-Mails, TV adds):



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- (10) Community outreach committee (including New Membership):
- (11) Youth committee:
- (12) Cultural Program Committee:
- (13) Tax and Audit Committee ((including 501(c)(3))
- (14) BUFLA Website Committee
- (15) Seminar Committee

7. Miscellaneous:

- (a) Shudhi Shomabesh
 - (b) BUFLA Family Night
 - (c) Use of Bufla Office (Dr. M. A. Hashem & Sahmsudding Manik proposal)
8. Next EC meeting date.
 9. Motion to Adjourn

You all are humbly requested to attend the meeting. Your opinions, suggestions, advice is very important to us and your support and co-operations needed to make the upcoming Bufla events successful.

Thank you very much.

Respectfully,

Abul Hasnat Rayhan
General Secretary
Bangladesh Unity Federation of Los Angeles (BUFLA)
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