



Bangladesh Unity Federation of Los Angeles (BUFLA)

BUFLA Website: www.bufla.com

Meeting Minutes of the BUFLA-General Assembly Meeting

Date: Sunday July 25, 2010
Time: 2:00 PM-6:00 PM
Location: Shatto Recreation Center, 3191 W. 4th Street, Los Angeles, CA 90020.

ATTENDEES:

Present and Previous Cabinets, EC, AC, BOT, Associate, Honorary Members and Media Personnel:

| SI # | Name of the Attendees: | Position Title in BUFLA | Organization | Time in |
|------|-------------------------|----------------------------|--------------------------|---------|
| 1 | Engr. Mr. Saleh Kibria | Former Treasurer | AABEA | |
| 2 | Dr. Mahbub Khan, | AC Chairman | Advisory Council | |
| 3 | Mr. Majib Siddiquee | Former BOT Chairman | BAC | |
| 4 | Mr. Mohammad Tarek | | Bangladesh Mela | 2:15 PM |
| 5 | Col. (Retd) Omar Huda | | BAVOA | |
| 6 | Mr. Nepal C. Paul | | Bengali Heritage | 2:05 PM |
| 7 | Mr. Mohammad Ali Khan | Public Relations Secretary | Bikrampur Association | 3:30 PM |
| 8 | Mr. Mushfiq Chowdhury | Vice-President | BNP | |
| 9 | Mrs. Farhana Sayeed, | Cultural Secretary | Boishakhi Mela | 2:00 PM |
| 10 | Mrs. Denny Tayyib | | BWOC | 2:30 PM |
| 11 | Mr. Quazi Huda | | DUAA | 2:30 PM |
| 12 | Mrs. Naz Karim | | DUAA | 2:30 PM |
| 13 | Mr. Khandakar Alam | Former President | DUAA | |
| 14 | Dr. M. A. Hashem | Former President | Uttoron LA | |
| 15 | Mr. M. A. Hamid | | Friends Club | |
| 16 | Mr. Shafiul Alam Babu, | Organizing Secretary | Friends Club | |
| 17 | Mr. Md. A. Hakim | | Greater Valley Asscn. | 2:00 PM |
| 18 | Mr. Shamsur Rahman Khan | | Guest | 3:00 PM |
| 19 | Ms. Monica Khan | | Guest | |
| 20 | Mr. Tayyib | | Guest | |
| 21 | Dr. Shah Alam, | General Secretary | Jalshaghar Entertainment | 2:00 PM |
| 22 | Mr. Khaleed Hossain, | Former Cultural Secretary | Jalshaghar Entertainment | 2:00 PM |
| 23 | Mr. Maruf Islam | | LA Bengals | 3:00 PM |
| 24 | Mr. Shamsuddin Manik | | Mukti Chetona | 3:00 PM |
| 25 | Mr. Mohammad Hasan | | Mukti Chetona | 2:45 PM |

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|----|---------------------------|-----------------------------|---------------------------------|---------|
| 26 | Prof. Ali Akbar | | Ideal School of LA | 3:05 PM |
| 27 | Mr. Anisur Rahman, | Treasurer | MUNA | 2:05 PM |
| 28 | Mr. Abu Hanifa | | Rythm | |
| 29 | Mr. Jashim Ahmed, | President | S.C. Jalalabad Asscn. | 2:00 PM |
| 30 | Mr. Abdul Kadir | | S.C. Jalalabad Asscn. | 2:00 PM |
| 31 | Mr. Nazrul Alam, | Former Organizing Secretary | S.C. Jalalabad Asscn. | 2:20 PM |
| 32 | Mr. Matab Ahmed | | S.C. Jalalabad Asscn. | |
| 33 | Mr. Abdul Khaleque | | Shariatpur Association | 3:00 PM |
| 34 | Mr. Shiper Chowdhury | | Taranga of California | 3:10 PM |
| 35 | Maj. (Retd.) Enamul Hamid | | Taranga of California | 2:30 PM |
| 36 | Mr. Enamul Hoque Emran | | Valley Association | |
| 37 | Mr. Abul Toha, | Former BOT Chairman | Board of Trustee | 2:20 PM |
| 38 | Dr. Reza Karim | BOT Chairman | Board of Trustee | 2:30 PM |
| | | | Total Organizations = 23 | |

The Agenda of the Meeting was as follows:

Agenda Item - 1 **Opening of the Meeting and STATE OF THE FEDERATION ADDRESS of BUFLA President.**

Agenda Item - 2 **Announcement by the BOT**

Agenda Item - 3 **Formation of Action Committees**

Agenda Item - 4 **Reviews of Appreciation Dinner & Inauguration:**

Agenda Item - 5 **Review of BUFLA & FOBANA Interaction:**

Agenda Item - 6 **Miscellaneous:**

Agenda Item - 7 **Next Meeting Dates and Closing of Meeting:**

Agenda Item - 1

- 1) The Meeting started with **National Anthems** of United States and of Bangladesh, **BUFLA Theme Song** ensued (all anthems pre-recorded). Former Cultural Secretary Khaleed Hossain was in charge of playing of the song tracks and the operation of the sound system.
- 2) The General Secretary opened the meeting and introduced the President.
- 3) The President introduced all the Cabinet members.
- 4) The BUFLA President delivered his **STATE OF THE FEDERATION ADDRESS**. This has been the first time introduction of BUFLA Presidents delivering such a speech before the EC or GA body (at the onset of the cabinet) that has taken BUFLA to one major step ahead. It has been morally uplifting to all BUFLA members and a historic move added to BUFLA events. Copies of the **STATE OF THE FEDERATION ADDRESS of BUFLA President** have been distributed on the meeting tables before the beginning of the meeting.

On request of the President, General Secretary Dr. Shah Alam read out the official **BUFLA-Protocols and Rules of Conduct of Meetings**. Copies of the **BUFLA-Protocols and Rules of Conduct of Meetings** have been distributed on the meeting tables before the beginning of the meeting.

Agenda Item - 2

Announcement by the Board of Trustee (BOT)

Chairman of Board of Trustee (BOT) Mr. A. K. Toha spoke before the GA meeting attendees. He announced completion of his term as the Chairman of BOT and announced the Dr. Reza Karim as the Chairman of Board of Trustee (BOT) for this calendar year. Mr. A. K. Toha announced Dr. Rafiq Alam as the Vice-Chairman of the BOT. Dr. Reza Karim, the new Chairman of Board of Trustee (BOT) has delivered his acceptance speech.

Agenda Item - 3

Action Committees Formations:

Draft Action Committee was presented to the meeting attendees. A number of interested individuals' names have been added to the committee(s) of their preference and the General Secretary and the Treasurer were updating the list during the session and it was being displayed with a projector.

All BUFLA members were requested to review these Action Committees and that the Action Committee(s) are open to all and all BUFLA members are welcome to join the committee who are willing to work in the preferred Action Committee(s). The Cabinet followed the protocol of adding names to the committees as in the following;

- Must be interested and willing to work for the committee(s).
- Must be physically present in the meeting.
- Must accept the responsibility of the assignment.
- Names may be suggested but the nominee(s) must be physically present in the meeting.

Question was asked whether the Action Committee members were predetermined. Question was also asked whether any individual will be considered to be members of the Action Committees, who have broken their commitment or pledge for donation?

In response to the questions, the President explained the issue to the meeting as in the following;

- BUFLA Cabinet bears responsibility for the success or failure of all BUFLA projects & events of the calendar year. According to resolutions passed by previous EC/GA/Cabinet meetings and maintained as such, BUFLA Cabinet members will be holding key positions of the Action Committees, such as;
 - Cultural Secretary as the Coordinator of the Cultural Committee.
 - General Secretary as the Coordinator of the Parade Committee.
 - President as the Coordinator of the Fundraising & Dignitaries Committees.
 - Public Relations Secretary as the Coordinator of the Souvenir Committee.

To grow sense of obligation, individuals will have to propose their own names only. Following recommendation of EC, Cabinet should look into the pledge-breaking individuals' previous pledges before final consideration. Cabinet will finalize the Action Committees based on the recommendation of EC.

1) Constitution Amendment Committee:

Proposed the 11 members Constitution Amendment Committee with the following members:

- 1) Dr. Shah Alam (General Secretary) as the Coordinator.
- 2) Dr. Rezaul Karim (BOT Chair)
- 3) Dr. Mahbub Khan(AC Chair)
- 4) Dr. M A Hashem (Former President)
- 5) Mr. Khandakar Alam (Former President)
- 6) Col. Omar Huda (President of BAVOA)
- 7) Maj. (Retd.) Enamul Hamid
- 8) Mr. Majib Siddiqi (Former BOT Chair)
- 9) Mr. AKM Toha (Former BOT Chair)
- 10) Dr. Mohammed Serajullah (Chairman, FOBANA Pasadena)
- 11) Mrs. Denny Tayyib (President of BWOC)

This Committee will collect amendment proposals and feedbacks from the EC and will;

- a) Submit a draft of the Second Amendment to the President by August 15,
- b) Submit the final version by August 30,
- c) GA meeting for ratification by September 30.

A number of interested individuals' names were added to their committee(s) of preference and list has been being updated during the session and has been displayed with a projector.

The Constitution Amendment Committee comprised of the following members is due to be proposed in the Second Amendment; General Secretary, BOT Chairman, AC Chairman and 2 Former Presidents.

2) Community Center Establishment Committee:

Following names were proposed:

- i. Shamsuddin Manik (Coordinator),
- ii. Vice-President (Mushfiqur Chowdhury Khosru),
- iii. Treasurer (Anisur Rahman),
- iv. Nazrul Alam,
- v. Khaleed Hossain.
- vi. Denny Tayyib.
- vii. Cultural Secretary (Farhana Sayeed)
- viii. Majib Siddiquee
- ix. Masud Hasan

3) BUFLA Office Establishment Committee:

Following names were proposed:

- i. Organizing Secretary (Shafiul Alam Babu) (Coordinator),
- ii. Denny Tayyib,
- iii. Lt. (Retd.) Ziaul Islam.

4) Fundraising Committee:

Following names were proposed:

- i. President (Jashim Ahmed) (Coordinator),
- i. Public Relations (Muhammad Ali),
- ii. Saleh Kibria, Shamsuddin Manik,
- iii. AKM Toha, Organizing Secretary (Shafiul Alam Babu),
- iv. Cultural Secretary (Farhana Sayeed),
- v. Enamul Hoque Emran,
- vi. Shipper Chowdhury,
- vii. Col. Omar Huda,
- viii. Denny Tayyib.
- ix. Khandakar Alam (Former President)

5) Fundraising Dinner Committee:

Maruf Islam made a comment that the fundraising dinner did not effectively help fundraising and suggested that this committee should be abolished. He mentioned that there were some of the donation pledges that were never maintained.

Following names were proposed:

- i. President (Jashim Ahmed) (Coordinator),
- ii. Vice-President (Mushfiqur Chowdhury Khosru)
- iii. Maruf Islam
- iv. Khandakar Alam (Former President)

6) Parade Design and Coordination Committee:

Following names were proposed:

- i. Shah Alam (General Secretary) (Coordinator),
- i. Dr. M. A. Hashem (Former President)
- ii. Vice-President (Mushfiqur Chowdhury Khosru)
- iii. Maj. (Retd.) Saif Kutubi (Proposed by Col. Omar Huda in his absence and is to be accepted by Maj. (Retd.) Saif Kutubi himself)

7) **Dignitaries Invitation and Hosting Committee:**

Following names were proposed:

- i. President (Jashim Ahmed) (Coordinator),
- ii. Dr. M. A. Hashem,
- iii. Dr. Mahbub Khan,
- iv. Vice-President (Mushfiqur Chowdhury Khosru),
- v. AKM Toha
- vi. Khandakar Alam

8) **Venue and Parade Route Reservation Committee:**

Following names were proposed:

- i. President (Jashim Ahmed) (Coordinator),
- ii. Mahbub Khan

9) **Seminar Committee:**

This committee was added during the session. It was missed on the draft action committee presented in the meeting.

Following names were proposed:

- i. Anisur Rahman (Treasurer) (Coordinator)
- ii. Dr. Rafiq Alam
- iii. Dr. Rezaul Karim

10) **Souvenir Committee:**

Following names were proposed:

- i. Public Relations Secretary (Muhammad Ali Khan) (Editor),
- ii. Eng. Saleh Kibria,
- iii. Dr. Shah Alam,
- iv. Farhana Sayeed

11) **Cultural Committee:**

Following names were proposed:

- i. Cultural Secretary (Farhana Sayeed) (Coordinator),
- ii. Khaleed Hossain,
- iii. Abu Hanifa

12) **Stage set-up, Booth setup-&-Collection**

13) **Sound system:**

14) **Stage Control:**

15) **Publicity Committee (Media, Fliers etc.):**

Following name was proposed:

- i. Public Relations (Muhammad Ali Khan) (Coordinator)

16) **Security, Parking & First-Aid:**

- i. Security:
- ii. Parking Control:
- iii. First-Aid: Some Doctors

Agenda Item - 4 Reviews of Appreciation Dinner & Inauguration:

No significant discussion took place about the BUFLA Appreciation Dinner & Inauguration Ceremony. During this agenda session Mrs. Naz Karim of Dhaka University Alumni Association took the floor but she discussed about her husband Dr. Reza Karim, new Chairman of BOT. She

gave an account on her husbands' reputable works at his work and in the community. She also praised his impartiality and efficiency.

Agenda Item - 5 **Review of BUFLA & FOBANA Interaction:**

President Mr. Jashim Ahmed spoke about BUFLA interaction with FOBANA and he mentioned that;

- BUFLA kept its commitment it made to FOBANA in the EC Meeting on April 11, 2010 and EC members gave that decision and Cabinet has acted accordingly.
 - BUFLA Treasurer Mr. Anisur Rahman, General Secretary Dr. Shah Alam, had prepared the video presentation. BUFLA President Mr. Jashim Ahmed and former Organizing Secretary Mr. Nazrul Alam assisted in the preparation of the video presentation.
 - BUFLA President and General Secretary went to the FOBANA Pasadena with the ready presentation and had waited for the timeslot for the video presentation as committed by the Chairman Dr. Sirajullah and Convener Mr. Zahid Hossain Pintu.
 - After a long wait Convener Mr. Zahid Hossain Pintu refused to give that time-slot to BUFLA as committed.
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Agenda Item - 6 **Miscellaneous:**

- 1) BUFLA membership applications (new and pending) will be on hold until the Second Amendment of BUFLA Constitution is ratified.
- 2) EC Meeting will take place once in a month.
- 3) Cabinet Meeting will take place once in a month once a month.
- 4) Cabinet Plus meeting was not discussed in the meeting.

On request of the President, General Secretary Dr. Shah Alam read out the Letter of Explanation to Mr. Quddus Khan of Sanbadik Union issued by President. This was in response to Mr. Khan's recent broadcasting of false and fabricated audio message about BUFLA. General Secretary Dr. Shah Alam also read out the resignation letter of Mr. Quddus Khan of Sanbadik Union, he sent to President in response to the Letter of Explanation.

Agenda Item - 7 **Next Meeting Dates and Closing of Meeting:**

EC-Meeting and Iftar Party to be held in August 15, 2010, Sunday.

Thank you.

Respectfully,

Shah Alam
General Secretary

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