



Bangladesh Unity Federation of Los Angeles (BUFLA)

BUFLA Website: www.bufla.com

Meeting Minutes of the BUFLA-Cabinet Meeting

Date : August 9, Monday

Time: 8:00 PM

Location : **Bangla Barta Office**, 135 S Vermont Ave, Los Angeles, CA 90004.

ATTENDEES:

Members of present and previous Cabinets, AC and BOT Chairmen:

1. Mr. Jashim Ahmed
 2. Dr. Mahbub Khan
 3. Mr. Anisur Rahman
 4. Mr. AK Toha
 5. Mr. Shafiul Alam Babu
 6. Dr. M A Hashem
 7. Mr. Maruf Islam
 8. Dr. Shah Alam
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Approval of Previous Meeting Minutes:

- Dr. Shah Alam, General Secretary opened the meeting.
 - Jashim Ahmed, BUFLA President has presided over the meeting.
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The Agenda of the Meeting was as follows:

Agenda:

- 1) Planning of Fundraising.
 - 2) EC Meeting Agenda
 - 3) Action Committees.
 - 4) Community Outreach Program
 - 5) Show Cause Notice to Mr. Quddus Khan.
 - 6) Show Cause Notice to Mr. Sarder Khaleq.
 - 7) Second Amendment of BUFLA Constitution.
 - 8) Miscellaneous.
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- 1) Planning of Fundraising.

Corporate Offices:

- a. Fundraising Committee will exclusively deal with fundraising apart from the Cabinet. Fundraising Committee will report to the President and to the Cabinet in the Cabinet meeting and in the EC meeting.
- b. Corporate offices to be listed with detailed contact information
- c. List will be prepared exclusively by the President and his fundraising committee.

Planning on Dignitaries Invitation.

1. Dignitaries Invitation and Hosting Committee will exclusively deal with it apart from the Cabinet. Dignitaries Invitation and Hosting Committee will report to the President and to the Cabinet in the Cabinet meeting and in the EC meeting.

2) EC Meeting Agenda:

- a. General Secretary will prepare agenda in consultation with President.
- b. Pending applications will be included into the next EC Meeting agenda.
- c. Any agenda request apart from the listed agenda will go to miscellaneous agenda.

3) Action Committees:

- a. Sports Committee to be included into the Action Committee Assignment Acceptance Form (with consultation with President).

4) Community Outreach Program:

- a. More Organizations to be invited from all over California
- b. Other communities to be invited from all over California to join the Parade.
- c. Attending Neighborhood council meeting and talk about BUFLA and invite.

5) Show Cause Notice to Mr. Quddus Khan:

- a. Quddus Khan to be served Show Cause Notice.
- b. Show Cause Notice must be sent by certified mail in addition to email. BOT Ex Chair AK Toha and General Secretary have his address in record.

6) Show Cause Notice to Mr. Sarder Khaleq.

- a. Sarder Khaleq to be served Show Cause Notice.
- b. Show Cause Notice must be sent by certified mail in addition to email. BOT Ex Chair A K Toha and General Secretary have his address in record.

7) Second Amendment of BUFLA Constitution.

- a. Letter to be sent to applicant organizations with supporting evidence of formation of organization and organizational activities.
- b. Pending applications will be reviewed in the next Cabinet meeting. Mushfiq Chowdhury Khosru will be asked about the application forms.

8) Miscellaneous.

- a. Pending applications will be reviewed in the next Cabinet meeting. VP Mushfiq Chowdhury Khosru will be asked about the application forms.
 - b. NNO Anti-Crime Anti-Drug Rally issue discussed.
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Meeting was adjourned by the President at 12:15 PM.

Thank you.

Respectfully,

Shah Alam
General Secretary