



# Bangladesh Unity Federation of Los Angeles (BUFLA)

BUFLA Website: [www.bufla.com](http://www.bufla.com)

## Meeting Minutes of the BUFLA-Cabinet Meeting

Date : June 30, Wednesday

Time: 8:00 PM

Location : **Bangla Barta Office**, 135 S Vermont Ave, Los Angeles, CA 90004.

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### ATTENDEES:

Members of present and previous Cabinets, AC and BOT Chairmen:

1. Mr. Jashim Ahmed
2. Dr. Mahbub Khan
3. Mr. Anisur Rahman
4. Mr. SMA Razzaque
5. Mr. Ashraf Hossain
6. Mr. Khaleed Hossain
7. Dr. Shah Alam

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Jashim Ahmed, BUFLA President has presided over the meeting.

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**The Agenda of the Meeting was as follows:**

- 1) **DISCUSSION ABOUT INAUGURATION CEREMONY:**
  - A. **Analysis of Inauguration Ceremony:**
  - B. **Accounting**
  - C. **Next Cabinet Meeting & EC Meeting**
  - D. **Miscellaneous**
- 2) **MISCELLANEOUS:**

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**AGENDA 1: DISCUSSION ABOUT INAUGURATION CEREMONY:**

**A. Analysis of Inauguration Ceremony:**

**Overall Program analysis. Members discussed agreed on:**

Members discussed about inactivity of BUFLA Cabinet members that put tremendous pressure on the actively working Cabinet members and others. Members also discussed about non-cooperation of some of the BUFLA Cabinet members in terms of;

- o Not attending the meetings,
- o Not timely attending the meetings and
- o Not showing positive attitude in making pledges and maintaining pledges.
- o Members has condemned this type of attitude and agreed that it should not be tolerated.

### Members discussed and gave following feedbacks:

Highly positive remark about the overall program performance. 80%-90% success.

Number of guests exceeded beyond estimated number due to higher number of invitations were sent out.

Many of the guest were invited randomly.

BUFLA previously invited with number restriction. This time there was no such restriction.

All gave part of credit to Hotel Hilton as the venue for drawing such a high number of audiences.

All part of the program should have been announced.

Presidents should have been aware about details of the programs.

The venue has not been appropriate for general mass.

There was a lot of excitement due to BUFLA Election 2010 which also played role.

1. Socialization hour:

No discussion on this issue:

2. BUFLA Video Presentation:

A good presentation. Highly positive remark about its performance.

Program should have started by President or General Secretary.

Program started by General Secretary after the Video presentation according to final schedule which was approved by the committee.

3. Opening Ceremony:

Program should have started by President.

Program started by General Secretary after the Video presentation according to final schedule which was approved by the committee.

4. Speech Session:

Maintennance of time has been highly praised.

Ismail Hossain and Krishna Majumder should not have been given floor at an undue time for speech because they missed their time.

Not clear who authorized their beyond protocol speech delivery.

They were not of the caliber as of the Consul General to be given slots to make speech at about same time with Consul General.

5. Award Ceremony:

Many artists and other award nominees were not present during the **Award Ceremony**.

Denny Tayyib overtook award listing. She involved herself in the Award Ceremony which was out of schedule.

Denny Tayyib was told to step away but she did not.

6. **Oath Ceremony:**

All members agreed about high success of Oath Ceremony.

7. **Cabinet Speech Session:**

All members agreed about high success of Cabinet Speech Session.

8. **Cultural Programs**

All members agreed about success of Cultural Program.

9. **Dinner:**

Food should have been served as buffet which could help avoiding wastage of food and saving of money.

Committee were apparently not prepared enough to handle food shortage.

It was a good dinner menu. Serving food buffet could cause more house keeping job.

Members were requested to approve increased Food cost to \$2300.00 because of exceeded number of guests.

It was not a good dinner menu. Instead of Tehari, either rice & Chicken or Chicken Biriani should have been served.

Food was supplied by outside vendor according to a contract with the hotel management.

10. **Calling off Programs:**

General Secretary Dr. Shah Alam called off the program.

It has not been with permission of President.

11. **OTHER DISCUSSIONS WERE:**

- BUFLA will keep its commitment it made to FOBANA. All agreed.
- DR. Mahbub Khan suggested that BUFLA Cabinet are to pay for their own ticket. FOBANA waives registration fees only.
- When to present the video/Powerpoint presentation. Not known yet.
- Who is to present? General Secretary or Treasurer. Not known yet.
- Who to handshake? President Jashim Ahmed and FOBANA Chairman Dr. Sirajullah.

**B. Accounting:**

- a. Food cost increased to \$2300.00 because of exceeded number of guests.

**BUFLA Cabinet Officials:**

1. Khandakar Alam
2. Dr. M. A. Hashem

**\$Amount Pledged**

\$1,000.00 [\$500 to Runu Bhai]  
\$1,000.00

**Paid/Unpaid**

Paid \$500.00  
Paid \$500.00

3. Jashim Ahmed	\$1,000.00 [Paid all venue costs]	
4. Mushfiq Chowdhury Khosru	\$ 500.00	Paid \$200.00
5. Dr. Shah Alam	\$ 500.00	Paid \$500.00
6. Anisur Rahman	\$ 300.00	Paid \$300.00
7. Shafiul Alam (Friend Babu)	\$ 300.00	Unpaid
8. Mohammad Ali	\$ 300.00	Paid \$100.00
9. Farhana Sayeed	\$ 300.00	Paid \$300.00
10. Dr. Mahbub Khan	\$ 200.00	Paid \$100.00
		(\$100.00 paid before)
11. Abul K. Toha	\$ 200.00	Paid \$200.00
12. SMA Razzaque	\$ 200.00	Paid \$200.00
13. Eng. Saleh Kibria	\$ 200.00	Unpaid
14. Quddus Khan	\$ 100.00	Unpaid
15. Nazrul Alam	\$ 100.00	Unpaid
16. Khaleed Hossain	\$ 100.00	Paid \$100.00
17. Mohammad Tarek (Bangladesh Mela)	\$ 100.00	Paid \$100.00
18. Ashraf Hossain (MUNA)	\$ 100.00	Unpaid
<b>Total:</b>	<b>\$6,500.00</b>	<b>Paid: \$3,100.00</b>

**C. NEXT CABINET & EC MEETING:**

- a. Next Cabinet meeting date is to be set on Sunday July 14, 2010 and to be confirmed later in email.
- b. Next EC meeting date is to be set on Sunday July 25, 2010 and to be confirmed later in email.
- c. Anisur Rahman to reserve Shatto room for EC meeting.
- d. 2:00 PM-Socialization and lunch/snacks
- e. 3:00 PM-Meeting starts sharply.
- f. No updating to any tardy attendees.
- g. Time constraints to all members interested to take part in discussion or to deliver speech.
- h. Calling all Cabinet/EC/AC/BOT/Associated members to arrive at least before 3:00 PM.
- i. Next EC meeting date is to be set on Sunday July 25, 2010 and to be confirmed later in email.

**D. MISCELLANEOUS:**

- b. Cabinet plus to form at the earliest convenience.
- c. Pending membership applications to finalize at the earliest convenience.

**AGENDA 2: MISCELLANEOUS**

No particular discussion took place.

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Meeting was adjourned by the President at 11:30 PM.

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Thank you.

Respectfully,

Shah Alam  
General Secretary