



Bangladesh Unity Federation of Los Angeles

"To enhance unity among the Bangladeshi community"

President: Major (Retd) Enamul Hamid
Vice-President: Mohammed Sayedul Hoq
General Secretary: Lt (Retd) Zia Islam
Finance Secretary: Mohammed Ashraf Hossain
Organizing Secretary: Ahsan Hafeez Romy
Public Relations Secretary: Saiful A Chowdhury
Cultural Secretary: Shahnag Bulbul

BUFLA EC Meeting Minutes

Sunday, November 8, 2015, 1PM – 6 PM

Location: BUFLA Office, 1133 S. Vermont Ave, Suite 20, Los Angeles, CA 90006.

Attendees

MEMBERS & GUEST PRESENT AT THE GA MEETING			
#	Name	Position	Organization
1	Maj (Retd.) Enamul Hamid	President	Taranga of California
2	Sayedul Hoq Sentu	Vice President	Greater Faridpur Association
3	Lt (Retd.) Zia Islam	General Secretary	Valley Association
4	Romy Hafeez	Organizing Secretary	BNP
5	Md. A Hossain Babul	Finance Secretary	Manikgonj Somity
6	Saiful Alam Chowdhury	Public Relation Secy	Uttoron
7	Habib Ahmed Tia	Executive Member	Sylhet World Council
8	Faruq Howlader	Executive Member	BNP
9	Anjuman Ara Sheulee	Executive Member	Uttoron
10	Shiper Chowdhury	Executive Member	Torongo
11	Dr. Mahbub Khan	Member	Advisory Council
12	Dr. Abul Hashem	Executive Member	Bikrampur Association
13	Shahidul Islam	Executive Member	Uttoron
14	Nasim Gani	Chairman	BOT
15	Mahtab Ahmed	Executive Member	Jalalabad
16	MK Zaman	Executive Member	Friends Club
17	Denny Tayyib	Executive Member	BWOC
18	Saiful Huq	Executive Member	AABEA
19	Ashraf Hossain Akbar	Executive Member	MUNA
20	Saleh Kibria	Executive Member	Distressed Children International (DCI)
21	Mohammad Ali Khan	Executive Member	Boishakhi Mela
22	Abul Hasnat Rayhan	Member	Valley Association
23	Abdus Samad		Press
24	Col (Retd.) Omar Huda	Chair	Advisory Council
25	Mohammed Tarek	Executive Member	Bangladesh Mela
26	Md Chunnou Mollick	Executive Member	Greater Faridpur
27	Illias Tiger Sikder	Executive Member	Chittagong Alumni



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28	Shafiul A Babu	Executive Member	Friends Club
29	Syed M Hossain Babu	Executive Member	Manikgonj
30	Nazrul Alam	Executive Member	Osmani Smrity Sangsad
31	Ahmed Faisal Tuhin	Executive Member	Ideal School

At 3:00 PM, the meeting was called to order by the General Secretary Lt (Retd.) Zia Islam. After the opening greetings, the GS requested the President to preside over this EC meeting. President Maj (Retd.) Enamul Hamid presided over this meeting.

Anthems

Three anthems were played: US-Anthem, Bangladesh-Anthem and BUFLA-Anthem

Adoption of Agenda

Motion moved by: Syed M Hossain Babu, Seconded by: Denny Tayyib

Yes Vote: Unanimous, No: 0, Abstention: 0

Motion passed. Agenda was adopted.

Approval of previous Meeting Minutes

Motion moved by: Dr. Hashem, Seconded by: Syed M Hossain Babu

Yes Vote: Unanimous, No: 0, Abstention: 0

Motion passed. Agenda was adopted.

Election of new BOT Chair

BOT had an internal election process and they elected Mr. Habib A Tia as the new BOT chair.

President Maj (Retd) Hamid congratulated the new BOT Chair and applauded his dedication to BUFLA.

BUFLA Office Rent-and-Bills

BUFLA Office Rent commitments from last year and payments already made were presented by the President Maj (Retd.) Enamul Hamid, as shown in the spreadsheet below. The President requested the same pledge amount from the listed EC, AC and BOT members below. Total amount collected in



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the EC meeting today was \$2,400 bringing the grand total to \$10,800. We are still in the deficit for the year for the amount of \$2,200. The addition to the list is Ashraf bhai and Ali Akbar bhai from MUNA who pledged \$400 combined. The members who contributed today are **highlighted in red**.

The President-Elect of AABEA Mr. Saiful Huq also contributed \$500.00 towards the BUFLA Charity as promised in the BUFLA Charity event.

Name	Expected	Agreed	Paid	Bal.Due
Major (Retd.) Enamul Hamid	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Mr.Mohammed Hoq (Sentu)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Lt.(Retd.) Zia Islam	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Mr. Ahsan Hafeez Rumi	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
Mr. Md. Hossain Babul	\$ 300.00	\$ 300.00	\$ 200.00	\$ 100.00
Mr. Saiful A. Chowdhury	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
Mrs. Shahnag Bulbul	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Dr. Mahbub Khan	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Dr. M.A.Hashem	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Mr.Khandaker Alam	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00
Mr. Shamsuddin Manik	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Mrs. Denny Tayab	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00
Mr.Shahidul Islam	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Engr. Saleh Kibria	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Mr. Anis Rahman	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
Mr. Nazrul Alam	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Mr. Jashim Ashrafi	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
Mr. Illias Sikder	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Col.(Retd.) Omar Huda	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Engr. Javed Masud/AABEA	\$ 300.00	\$ -	\$ -	\$ 300.00
Mr. Chunnou Mollik	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
Mr. Shiper Choudhury	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Mr.Murshedul Islam/BNP	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
Mr. Matab Ahmed	\$ 500.00	\$ 200.00	\$ 200.00	\$ 300.00
Mr. Md. Tarek	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
Mr. Ali Akbar	\$ 200.00	\$ -	\$ -	\$ 200.00
Mr. MD Ali	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00
Mr. Amzad Hossain	\$ 300.00	\$ 300.00	\$ 300.00	
Mr. MK Zaman/Friends Club	\$ 300.00			\$ 300.00
Mr. Ashraf Akbar	\$ 200.00	\$ 200.00		\$ 200.00



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Mr. A. Hasnath Rayhan	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
Total	\$ 14,400.00	\$ 13,200.00	\$ 10,800.00	\$ 3,600.00

<u>EXPENSES</u>				
	<u>CHK #</u>	<u>RENT</u>	<u>CHK #</u>	<u>UTILITY</u>
7/1/2015	1003	\$ 900.00	1004	\$ 115.22
8/1/2015	1006	\$ 900.00	1008	\$ 108.25
9/1/2015	1011	\$ 900.00	1012	\$ 91.14
10/1/2015	1014	\$ 900.00	1013	\$ 104.13
11/1/2015	2010	\$ 900.00	1023	\$ 87.25
12/1/2015				
1/1/2016				
2/1/2016				
3/1/2016				
4/1/2016				
5/1/2016				
6/1/2016				
		\$ 4,500.00		\$ 505.99
Current Expenses		\$ 5005.99		
Cash in Hand		\$5,794.01		
Rent for 12 Months = (900X12) =			\$ 10,800.00	
DWP for 12 Months= (100X12) =			\$ 1,200.00	
Misc. Off. Stuff Covrs. etc.			\$ 1,000.00	
	Total Expense		\$ 13,000.00	
		SHORT	\$2,200	

Standing Committees

The final list on the Standing Committee memberships:



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(1) BUFLA Charity Committee:

Dr. M. A. Hashem (Coordinator), Mr.Khandakar Alam, Mr. Jashim Ashrafi Ahmed Mr.Shamsuddin Manik, Mrs.Denny Tayyib, Mr.Shiper Chowdhury and Engr.Saleh Kibria.

(2) Fund Raising Committee:

Mr.Mohammed S. Hoq (Coordinator), Mr. Shiper Chowdhury, Mrs.Anjuman Ara Sheuli Mr.Khandakar Alam, Mrs.Denny Tayyib, Mr.M.K.Zaman, Mr.Illias Sikder, Mr.Mahtab Ahmed.

(3) Parade and Festival Permits Committee (with City and Schools)

Mr. Shahidul Islam (Coordinator), Mr.Shafiul Alam Babu, Dr. M. A. Hashem, Dr.Mahbub Khan.

(4) Parade Committee (Parade Planning and Execution):

Lt (Retd) Zia Islam (Coordinator), Mr. Khandaker Alam. Mr. Shiper Chowdhury, Mr. Akbar Ashraf, Mr.Nazrul Alam, Mr.Shafiul Alam Babu Mr.Jashim Ashrafi, Mr.Mourshedul Islam, Engr.Saleh Kibria, Mr.Mehdi Hasan, Mr.Akhter Mia, Mr.Shahidul Islam, Prof Ali Akbar, Mr. Illias Sikder, Mr.Bodrul Chowdhury, Mr. A. Hossain Babul, Mr. Faruque Howlader, Engr. Morshad Haider, Mr. Humayun Kabir, Mr. Chunnou Mollik

(5) Souvenir Committee:

Mr.Saiful Alam Chowdhury (Coordinator),Mr. Shiper Choudhury, Engr.Saleh Kibria, Mr.Nazrul Alam, Mr.Syed Nassiruddin Zabul, Mrs.Farhana.M Mr. Shafiul Alam Babu, Dr. Shah Alam

(6) Dignitaries Invitation & Reception Committee:

Lt.(Retd) Zia Islam (Coordinator), Engr. Nasimul Gani, Mr. Shiper Chowdhury, Mrs. Denny Tayyib, Mr.Shamsuddin Manik, Mr.Jashim Ashrafi, Mr. Mourshedul Islam, Dr.Mahbub Khan, Mr. Matab Ahmed, Engr. Javed Masud Mr.Mohammad Ali Khan, Engr. Morshad Haider, Mr.Chunnou Mollik

(7) Festival Committee (Stage, Sound, Booths, Tents, Guest Coordination, etc.):

Mr.Shiper Chowdhury (Coordinator), Mr. Shafiul Alam Babu, Mrs.Denny Tayyib (Guest Coordination) Mr.Jashim Ashrafi (Venue Coordination), Mrs.Anjuman Ara Sheulee (Venue Coordination), Mr.Abul Hasnath Rayhan (Venue Coordination & Stage), Mr. Faruque Howlader (Guest coordination), Mr. Khandaker Alam (Stage), Mr.Nazrul Alam (Stage) Mr.Syed M. Hossain Babu (Stage & Sound), Dr. M. A. Hashem (Stage & Sound), Mr. Badrul Chowdhury (Guest coordination), Mr. Ashraf Akbar (Guest Coordination), Mr.Illias Sikder (Guest Coordination), Mr. Humayun Kabir, Mr. Chunnou Mollik, Mr.Mourshedul Islam

(8) Awards Committee:

Cabinet, AC Chair, BOT Chair and 4 EC members.

(9) Publicity Committee (Media, Fliers, YouTube, e-Mails, TV ads)::

Mr.Mohammed Ali Khan (Coordinator), Mr. Amzad Hossain, Mr. Abdus Samad, Mr. Moshurul Huda



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(10) Community outreach committee (including New Membership):

Mr. Ahsan Hafeez (Coordinator), Mr. M. K. Zaman, Mr. Mominul Haque Bachhu, Engr. Nasimul Gani, Engr. Mourshed Haider, Professor Ali Akbar, Mr. Shiekh Raza, Mr. Ali Ashraf Runu, Mr. Moshurul Huda, Mr. Kanchon Chowdhury.

(11) Youth committee:

Faisal Hossain Shuvo, Maruf Khan, Saika Kibria, Adnan Tayyib, Zara Zia, Zoeb Kibria, Jennifer Hashem, Sadiya Hashem, Raihan Hossain

(12) Cultural Program Committee:

Mrs. Shahnag Bulbul (Coordinator), Mrs. Anjuman Ara Sheulee, Dr. M.A. Hashem, Mr. Shiper Chowdhury, Maruf Khan

(13) Tax and Audit Committee [including 501(c)(3) with IRS and SI-100 with State of CA]

Mr. Solaiman Rumi, Dr. Abul Hashem, Mr. Jashim Ashrafi, Dr. Mahbub Khan, Lt. (Rtd) Zia Islam, Anisur Rahman.

(14) Website Committee (including Facebook, YouTube, Twitter etc)

Dr. Mahbub Khan, Lt (Retd) Zia Islam, Dr. Shah Alam, Mr. Saiful Alam Chowdhury, Mr. Syed M Hossain Babu.

(15) Seminar Committee

Mr. Anisur Rahman, Col. (Ret) Omar Huda, Mr. Ali Tayyib, Eng. Saleh Kibria

Discussion on BUFLA Fundraising Dinner

Updates to the table list along with payments **are in Red**. Date for the dinner is set on January 17th, 2016.

1. Dr. Mahbub Khan – pledged \$300
2. Shafi Ahmed and Manik Bhai
3. Shiper Chowdhury
4. Khalid Islam
5. Sheuli Bhabi/Uttoron
6. Khondokar Alam
7. AC – Paid his \$300
8. Osmani
9. Manikganj
10. Boishakhi Mela
11. Bangladesh Mela
12. DCI
13. BWOC



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14. MUNA
15. Friends Club
16. AABEA
17. Valley Association
18. Greater Faridpur
19. Jalalabad Association – 2 tables

Discussion on the Parade Budget

The proposed parade budget was presented to the EC. Apart from the EC participation, BUFLA EC members were urged to get sponsors for the parade. The following member have pledged to get advertisements for the magazine:

1. Shiper Chowdhury – 2 advertisements
2. Mahtab Ahmed – 1 advertisement
3. MUNA – More than 1 advertisement
4. Saiful A Chowdhury – 2 advertisements

	<u>Description</u>	<u>Expenses</u>	<u>Exptd. Donors/Income</u>	<u>Exptd. Amount</u>	<u>Paid</u>	<u>Due</u>
1	School Rent	\$ 5,500.00	Grand Sponsor	\$ -	\$ -	\$ -
2	Insurance	\$ 900.00	Platnm. Sponsor	\$ -	\$ -	\$ -
3	Cash to School	\$ 2,000.00	Eng. Saiful Gold S	\$ 3,800.00	\$ 500.00	\$ 3,300.00
4	Band (Long Beach)	\$ 1,500.00	Mr. Md. Manik	\$ 1,000.00	\$ -	\$ 1,000.00
5	Mariachi Band Gifts	\$ 300.00	AABEA	\$ 1,000.00	\$ -	\$ 1,000.00
6	School Band Gifts	\$ 300.00	BAVOA	\$ 500.00	\$ -	\$ 500.00
7	Sound,Booth & Stage	\$ 15,000.00	Valley Asso.	\$ 500.00	\$ -	\$ 500.00
8	One Float	\$ 3,800.00	BNP	\$ 1,000.00	\$ -	\$ 1,000.00
9	Back Stage BANNER	\$ 300.00	Bangladesh Mela	\$ 500.00	\$ -	\$ 500.00
10	Magazine	\$ 2,400.00	Taxi Wrkrs Assoc.	\$ 300.00	\$ -	\$ 300.00
11	Horse Rental	\$ 1,300.00	BWOC	\$ 1,000.00	\$ -	\$ 1,000.00
12	Food Prtcpnt.&Guest	\$ 900.00	Bikrampur Assoc.	\$ 500.00	\$ -	\$ 500.00
13	Bouquet of Flower	\$ 100.00	Boishakhi Mela	\$ 500.00	\$ -	\$ 500.00
14	Pigeons,Ballon&Wtr.	\$ 400.00	Ctg. University	\$ 500.00	\$ -	\$ 500.00
15	Plaques	\$ 700.00	DCI	\$ 1,000.00	\$ -	\$ 1,000.00
16	Singer from NY	\$ 1,500.00	Dhk.Univ.Almn.	\$ 1,000.00	\$ -	\$ 1,000.00
17	Kids Art Comptns.	\$ 1,000.00	Dhaka Zil.Asso.	\$ 500.00	\$ -	\$ 500.00
18	Gifts Local Singers	\$ 500.00	Friends Club	\$ 1,000.00	\$ -	\$ 1,000.00
19	Video&photography	\$ 800.00	Grtr.Frdpr.Asso.	\$ 500.00	\$ -	\$ 500.00



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20	Private Security	\$ 1,500.00	Ideal School	\$ 500.00	\$ -	\$ 500.00
21	Shuttle Svc. & U-Haul	\$ 1,000.00	Jalalabad Asso.	\$ 1,000.00	\$ -	\$ 1,000.00
22	Clng. Crews Sat&Sun	\$ 800.00	LA Tiger Club	\$ 500.00	\$ -	\$ 500.00
23	Golf Cart (Two)	\$ 800.00	Mnkgnj Shomity	\$ 500.00	\$ -	\$ 500.00
24	TV Advertisement	\$ 800.00	Muslim Ummah	\$ 1,000.00	\$ -	\$ 1,000.00
25	Pstrs.Flrs.Bnrs.Flgs	\$ 1,000.00	Osmani Smiriti	\$ 1,000.00	\$ -	\$ 1,000.00
26	Artist (BD & Local)	\$ 9,000.00	Taranga of CA	\$ 1,000.00	\$ -	\$ 1,000.00
27	Seminar	\$ 500.00	Uttoron of LA	\$ 1,000.00	\$ -	\$ 1,000.00
28	Miscellaneous	\$ 1,000.00	Advertisement	\$ 1,500.00	\$ -	\$ 1,500.00
29			Booths	\$ 14,000.00	\$ -	\$ 14,000.00
30				\$ -		\$ -
31				\$ -		\$ -
32				\$ -	\$ -	\$ -
33				\$ -	\$ -	\$ -
Total		\$ 55,600.00	Short	\$ 37,100.00	\$ 500.00	\$ 36,600.00
			\$ 18,500.00			

Exptd.Donations-all EC's	\$ 17,800.00	Total Short	\$ 27,300.00
Possible Actual.Donation	\$ 9,000.00		
Short from Exptd. Donations-All EC's		\$ 8,800.00	

Demo of Antordristi

Syed M Hossain Babu bhai showed us the demo of the BUFLA portal. Here are the few things suggested with regard to the site:

1. The blog posting should have a delay mechanism so we can space out comments which are derogatory to anyone.
2. There will be news on all community events as BUFLA members participate in all of the events.

BUFLA Health Fair and Clothing Drive

Today was a very successful drive for clothing. BUFLA members brought over 60 bags of clothing. Special thanks to Saiful Huq bhai who brought all the boxes from Inland Empire in his SUV along with Engr. Saleh Kibria, Shaid bhai and Nasimul Gani bhai who also brought a huge number of boxes. On the Health Fair, the following was finalized:

1. TV advertisement being finalized, will start airing from 13th November



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2. Flyers will be posted in English and Spanish
3. Legwork by BUFLA Volunteers to go in different corners to distribute the flyers
4. Grants from City, State and Federal sources will be tried next year.

MISC Agenda

The issue of non-cooperation of the Mayor's office came in the discussion. It was decided that the General Secretary will send a 2nd and 3rd reminder to the office before BUFLA Members would physically go to the Mayor's Office demanding for a meeting time with him.

Next EC meeting date

The next EC meeting is on Sunday, December 6th, 2015, from 1 PM to 6:00 PM at BUFLA Office.

Meeting Adjournment

Motion Moved by: Denny Tayyib, Seconded by: Shiper Chowdhury
Yes vote: Unanimous, No: 0, Abstention: 0
Motion passed. The Meeting was adjourned at 7 PM.

Thank you very much.

Respectfully,

Lt (Retd.) Zia Islam

General Secretary
Bangladesh Unity Federation of Los Angeles (BUFLA)
818-518-5784, : islam_zia@yahoo.com
www.bufla.org

Contact Persons:

Maj (Retd.) Enamul Hamid, President, 805-551-0392, enamhmd@sbcglobal.net

Lt (Retd.) Zia Islam, General Secretary, 818-518-5784, : islam_zia@yahoo.com

Distribution:

BUFLA-Cabinet, BUFLA-EC, BUFLA-GA, BUFLA-AC, BUFLA-BOT, Associate Members, Honorary Members, Community members and guests, BUFLA-Media