



**Bangladesh Unity Federation of Los Angeles**  
 "To enhance unity among the Bangladeshi community"

President: Major (Retd) Enamul Hamid  
 Vice-President: Mohammed Sayedul Hoq  
 General Secretary: Lt (Retd) Zia Islam  
 Finance Secretary: Mohammed Ashraf Hossain  
 Organizing Secretary: Ahsan Hafeez Rummy  
 Public Relations Secretary: Saiful A Chowdhury  
 Cultural Secretary: Shahnag Bulbul

# BUFLA EC Meeting Minutes

Sunday, October 11, 2015, 1PM – 6 PM

Location: BUFLA Office, 1133 S. Vermont Ave, Suite 20, Los Angeles, CA 90006.

## Attendees

MEMBERS & GUEST PRESENT AT THE GA MEETING			
#	Name	Position	Organization
1	Maj (Retd.) Enamul Hamid	President	Taranga of California
2	Sayeedul Hoq Sentu	Vice President	Greater Faridpur Association
3	Lt (Retd.) Zia Islam	General Secretary	Valley Asssocation
4	Rummy Hafeez	Organizing Secretary	BNP
5	Md. A Hossain Babul	Finance Secretary	Manikgonj Somity
6	Saiful Alam Chowdhury	Public Relation Secy	Uttoron
7	Habib Ahmed Tia	Executive Member	Sylhet World Council
8	Faruq Howlader	Executive Member	BNP
9	Anjuman Ara Sheulee	Executive Member	Uttoron
10	Shiper Chowdhury	Executive Member	Torongo
11	Dr. Mahbub Khan	Member	Advisory Council
12	Dr. Abul Hashem	Executive Member	Bikrampur Association
13	Shahidul Islam	Executive Member	Uttoron
14	Khandaker Alam	Executive Member	Dhaka Univ Alumni Assoc
15	Jashim Ashrafi	Executive Member	Osmani Smriti Sangshad
16	Shamsuddin Manik		Former President- BUFLA
17	Denny Tayib	Executive Member	BWOC
18	Amzad Hossain	Executive Member	Manikgonj Somity
19	Kanchan Chowdhury	Executive Member	BNP
20	Saleh Kibria	Executive Member	Distressed Children International (DCI)
21	Mohammad Ali Khan	Executive Member	Boishakhi Mela
22	Rumi Solaiman	Member	Advisory Council
23	Maruf Khan	Executive Member	BNP
24	Col (Retd.) Omar Huda	Chair	Advisory Council
25	Abul Rayhan	Executive Member	Osmani Smriti Sangshad
26	Md Chunnou Mollick	Executive Member	Greater Faridpur
27	Mehdi Hasan	Executive Member	LA Tigers



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28	Shafiul A Babu	Executive Member	Friends Club
29	Anisur Rahman	Executive Member	MUNA
30	Mohammed Zaman	Member	AC
31	Ahmed Faisal Tuhin	Executive Member	Ideal School
32	Ashraf Ahmed Milon	Guest	
33	Khalid Islam	Guest	
34	Yunus Zaman	Guest	

At 3:00 PM, the meeting was called to order by the General Secretary Lt (Retd.) Zia Islam. After the opening greetings, the GS requested the President to preside over this EC meeting. President Maj (Retd.) Enamul Hamid presided over this meeting.

### Anthems

Three anthems were played: US-Anthem, Bangladesh-Anthem and BUFLA-Anthem

### Adoption of Agenda

Motion moved by: Denny Tayeeb, Seconded by: Jasim Ashrafi  
Yes Vote: Unanimous, No: 0, Abstention: 0  
Motion passed. Agenda was adopted.

### Approval of previous Meeting Minutes

Motion moved by: Shiper Chowdhury, Seconded by: Denny Tayeeb  
Yes Vote: Unanimous, No: 0, Abstention: 0  
Motion passed. Agenda was adopted.

### BUFLA Office Rent-and-Bills

BUFLA Office Rent commitments from last year and payments already made were presented by the President Maj (Retd.) Enamul Hamid, as shown in the spreadsheet below. The President requested the same pledge amount from the listed EC, AC and BOT members below. Total amount collected in the EC meeting was \$1,300 bringing the total to \$8,300. We are still in the deficit for the year for the amount of \$4,700. The addition to the list is Tarek bhai from Bangladesh Mela who pledged \$200.



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<b>Revenue (2015 - 16)</b>				
	<b>Donor's Name</b>	<b>Expected</b>	<b>Agreed</b>	<b>Paid</b>
1	Maj (Retd.) Enamul Hamid	\$1,000	\$1,000	\$1,000
2	Sayedul Hoq Sentu	\$1,000	\$1,000	\$1,000
3	Lt (Retd.) Zia Islam	\$300	\$300	
4	Ahsan Hafeez Rummy	\$300	\$300	
5	Ashraf Hossain Babul	\$300	\$300	
6	Dr. Mahbub Khan	\$1,000	\$1,000	\$1,000
7	Dr. M. A. Hashem	\$1,000	\$1,000	\$500
8	Mr. Khandaker Alam	\$1,000	\$1,000	\$500
9	Mr. Shamsuddin Manik	\$1,000	\$1,000	\$1,000
10	Mrs. Denny Tayyib	\$1,000	\$1,000	
11	Md. Shahidul Islam	\$1,000	\$500	\$500
12	Mr. Saleh Kibria	\$300		
13	Mr. Anis Rahman	\$300		
14	Mr. Nazrul Alam	\$1,000	\$500	
15	Mr. Jashim Ashrafi	\$300	\$300	
16	Illias Sikder	\$500	\$500	\$500
17	Amzad Hossain	\$300	\$300	\$300
18	Col (Retd.) Omar Huda	\$500	\$500	\$300
19	Mr. MK Zaman	\$500		
20	Mr. Rumi Solaiman	\$300		
21	Mr Shiper Chowdhury	\$1,000	\$1,000	\$1000
22	Mr. Javed Masud	\$500		
23	Mr. M Hoassain Babu	\$200	\$200	
24	Mr. Mahtab Ahmed	\$500		
25	Mr. Md Tarek	\$500	\$200	
26	Mr. Md. Akhter Mia	\$300		
27	Mr. Abul Hossain Raihan	\$300		
28	Chunno Mollick	\$200	\$200	\$200
29	Mr. Md Ali	\$200		
30	M. Murshedul Islam	\$300		
31	Mr. Ali Akbar	\$200		
32	Saiful Hoq	\$300		
		\$15,800	\$11,800	\$8,300



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		<u>EXPENSES</u>			
	<u>CHK #</u>	<u>RENT</u>	<u>CHK #</u>	<u>UTILITY</u>	
7/1/2015	1003	\$ 900.00	1004	\$ 115.22	
8/1/2015	1006	\$ 900.00	1008	\$ 108.25	
9/1/2015	1011	\$ 900.00	1012	\$ 91.14	
10/1/2015	1014	\$ 900.00	1013	\$ 104.13	
11/1/2015					
12/1/2015					
1/1/2016					
2/1/2016					
3/1/2016					
4/1/2016					
5/1/2016					
6/1/2016					
		\$ 3,600.00		\$ 418.74	
		\$ 4,018.74			
		<b>\$4,281.26</b>			
Rent for 12 Months = (900X12) =			\$ 10,800.00		
DWP for 12 Months= (100X12) =			\$ 1,200.00		
Misc.Off.Stuff Covrs. etc. =			\$ 1,000.00		
	<b>Total Expense</b>		<b>\$ 13,000.00</b>		
		<b>SHORT</b>	<b>\$4,700</b>		



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### Selection of BUFLA BOT & AC Members and BOT Chair

1 of the proposed names for the BOT was present in the EC meeting. He is Mr. Younus Zaman. At the request of the President, Mr. Younus Zaman introduced himself as an avid follower of Rabindro Sangeet. He is also writing a biopic about his life – which we get to see snippets of in the LA Discussion forum.

One of the AC member proposed was present in the meeting and he is our dear Khalid Islam bhai. He also introduced himself and Col. (Retd) Huda also made a few remarks about Khalid bhai's inter faith activities.

The 5 BOT members selected by the EC in unanimous vote were as following:

1. Mr. Habib Ahmed Tia
2. Mr. Rumi Solaiman
3. Mr. Iftekhar Ahmed
4. Mr. Younus Zaman
5. Dr. Rafiq Islam

The 5 newly approved AC members by the EC are as following:

1. Engr. Nasimul Gani
2. Engr. Morshed Haider
3. Engr. Moinuddin
4. Mr. Khalid Islam
5. Mr. Shahid

### Status of the BUFLA Charity Fundraising Dinner

BUFLA Fundraising Dinner took the center stage after all the discussions were over. In the dinner itself \$8,153 was collected in cash and checks. So far out of the pledged amount \$5,750 was collected. Total expenses for the dinner was \$5,879 and total ticket collection was \$4,349 along with a \$1,000 dollar from ex presidents. So far the deficit for the event is only \$530 as it was decided by the Charity Committee that the money raised in the dinner will not be used for the expenses of the event.

### Standing Committees

The President Maj (Retd.) Enamul Hamid suggested some names for the Standing Committees below and requested feedback on the memberships:

#### (1) BUFLA Charity Committee:

Dr. M. A. Hashem (Cordinator), Mr.Khandakar Alam, Mr.Jashim Ashrafi Ahmed, Mr.Shamsuddin Manik, Mrs.Denny Tayyib, Mr.Shiper Chowdhury and Eng.Saleh Kibria.

#### (2) Fund Raising Committee:

Mr.Mohammed Sayedul Hoq (Cordinator), Mrs.Anjuman Ara Sheuli, Mr.Khandakar Alam, Mrs. Denny Tayyib, Mr.M.K.Zaman, Mr.Illias Sikder, Mr.Mahtab Ahmed.



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### **(3) Parade and Festival Permits Committee (with City and Schools)**

Mr. Shahidul Islam (Cordinator), Mr. Shafiul Alam Babu, Dr. M. A. Hashem, Dr. Mahbub Khan.

### **(4) Parade Committee (Parade Planning and Execution):**

Lt (Retd) Zia Islam (Cordinator), Mr. Khandaker Alam, Mr. Shiper Chowdhury, Mr. Akbar Ashraf., Mr. Nazrul Alam, Mr. Shafiul Alam Babu, Mr. Jashim Ashrafi, Mr. Mourshedul Islam, Eng. Saleh Kibria, Mr. Mehdi Hasan, Mr. Akhter Mia, Mr. Shahidul Islam, Prof Ali Akbar, Mr. Illias Sikder, Mr. Bodrud Chowdhury, Mr. A. Hossain Babul, Mr. Faruque Howlader, Engr. Morshad Haider, Mr. Humayun Kabir

### **(5) Souvenir Committee:**

Mr. Saiful Alam Chowdhury (Cordinator), Mr. Shiper Chowdhury, Eng. Saleh Kibria, Mr. Nazrul Alam, Mr. Syed Zabul Ahmed, Mrs. Farhana M. Mr. Shafiul Alam Babu, Dr. Shah Alam

### **(6) Dignitaries Invitation & Reception Committee:**

Lt. (Rtd) Zia Islam (Coordinator), Mr. Shiper Chowdhury, Mrs. Denny Tayyib, Mr. Shamsuddin Manik, Mr. Jashim Ashrafi, Mr. Mourshedul Islam, Dr. Mahbub Khan, Mr. Matab Ahmed, Engr. Javed Masud, Mr. Mohammad Ali Khan

### **(7) Festival Committee (Stage, Sound, Booths, Tents, Guest Coordination, etc):**

Mr. Shiper Chowdhury (Coordinator), Mrs. Denny Tayyib (Guest Coordination) Mr. Jashim Ashrafi (Venue Coordination), Anjuman Ara Sheulee (Venue Coordination), Mr. Abul Hasnath Rayhan (Venue Coordination & Stage), Faruque Howlader (Guest coordination), Khandaker Alam (Stage), Nazrul Alam (Stage) Syed M. Hossain Babu (Stage & Sound), Dr. M. A. Hashem (Stage & Sound), Mr. Badrud Chowdhury (Guest coordination), Mr. Ashraf Akbar (Guest Coordination), Mr. Illias Sikder (Guest Coordination)

### **(8) Awards Committee:**

Cabinet, AC Chair, BOT Chair and 4 EC members.

### **(9) Publicity Committee (Media, Fliers, YouTubes, e-Mails, TV adds)::**

Mr. Mohammed Ali Khan (Coordinator), Mr. Amzad Hossain, Mr. Abdus Samad, Mr. Moshurul Huda, Ahmed Faisal Tuhin.

### **(10) Community outreach committee (including New Membership):**

Mr. Ahsan Hafeez (Coordinator), Mr. M. K. Zaman, Mr. Mominul Haque Bachhu, Engr. Nasimul Gani, Engr. Mourshed Haider, Professor Ali Akbar, Mr. Shiekh raza, Mr. Ali Ashraf Runu, Mr. Moshurul Huda, Mr. Kanchon Chowdhury.

### **(11) Youth committee:**

Faisal Hossain, Shuvo, Maruf Khan, Saika Kibria, Adnan Tayyib, Zara Zia, Zoeb Kibria, Jennifer Hashem, Sadiya Hashem, Raihan Hossain



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### **(12) Cultural Program Committee:**

Mrs. Shahnaz Bulbul (Coordinator), Mr. Ali Ashraf Runu, Mrs. Farhana Sayeed, Mrs. Anjuman Ara Sheulee, Dr. M.A. Hashem

### **(13) Tax and Audit Committee [including 501(c)(3) with IRS and SI-100 with State of CA]**

Mr. Solaiman Rumi, Dr. Abul Hashem, Mr. Jashim Ashrafi, Dr. Mahbub Khan, Lt. (Retd) Zia Islam, Anisur Rahman.

### **(14) Website Committee** (including Facebook, YouTube, Twitter etc)

Dr. Mahbub Khan, Lt (Retd) Zia Islam, Dr. Shah Alam, Mr. Saiful Alam Chowdhury, Mr. Syed M Hossain Babu.

### **(15) Seminar Committee**

Mr. Anisur Rahman, Col. (Ret) Omar Huda, Mr. Ali Tayyib, Eng. Saleh Kibria

## Discussion on the BUFLA Health Clinic

The Health Clinic will be held on December 13<sup>th</sup>, 2015. It was also decided to seek for volunteers from the youth to conduct the clinic. The pledged amount is as following:

Bangladesh Unity Federation of Los Angeles				
Health Fair - 2015				
Projected Budget & Sponsors				
#	Descriptions of Items	Amount	Name of Pledgee	\$ Pledged
1	Venu (Shato Rental)	\$ 1,039.00	Mrs Denny Tayyib	\$ 1,039.00
2	Booths set up & Chairs	\$ 500.00	Mr Khaled Islam	\$ 500.00
3	Booths set up & Chairs	\$ 500.00	Mr Shamsuddin Manik	\$ 500.00
4	100 Cholesterol Strips	\$ 600.00	Mr Shafi Ahmed	\$ 600.00
5	100 Glucose Strip	\$ 100.00		\$
6	3 Glucose Meter	\$ 150.00		\$
7	100 Pricking Needles	\$ 20.00	Mr Moazzem Chowdury	\$ 20.00
8	500 Alcohol Swabs	\$ 20.00		\$
9	3 BP Machine	\$ 150.00		\$
10	Lunch for 100 people	\$ 500.00	Mr Shiper Chowdhury	\$ 500.00
11	Posters Flyers etc	\$ 500.00	Mr Khaled Islam	\$ 500.00
12	TV AD	\$ 1,000.00	Mr Ashraf Ahmed	\$ 300.00
13	Miscellaneous	\$ 100.00	Mr Shawan Islam	\$ 100.00
Estimated Total Budget		\$ 5,179.00		





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## Discussion on BUFLA Fundraising Dinner

So far the tables pledged are as following. Date for the dinner is set on January 17<sup>th</sup>, 2016.

1. Dr. Mahbub Khan – pledged \$300
2. Shafi and Manik Bhai
3. Shiper Chowdhury
4. Khalid Islam
5. Sheuil Bhabi/Uttoron
6. Khondokar Alam
7. AC
8. Osmani
9. Manikganj
10. Boishakhi Mela
11. Bangladesh Mela
12. DCI
13. BWOC
14. MUNA
15. Friends Club
16. AABEA
17. Valley Association

## Discussion on the Parade Budget

The proposed parade budget was presented to the EC. Apart from the EC participation, BUFLA EC members were urged to get sponsors for the parade.

PRELIMINARY BUDGET FOR BANGLADESH DAY PARADE FOR THE YEAR 2015-2016				
	<u>Description</u>	<u>Expenses</u>	<u>Exptd.Donors/Income</u>	<u>Amount</u>
1	School Rent	\$ 5,500.00	Grand Sponsor ????	
2	Insurance	\$ 900.00	Platinum Sponsor ???	
3	Cash Payment to School	\$ 2,000.00	Gold Sponsor ????	
4	Drum and Band (Long Beach)	\$ 1,500.00	Silver Sponsor ????	
5	Mariachi Band (Free) Gifts	\$ 300.00	AABEA	\$ 1,000.00
6	School Band (Included in \$2000) Gifts	\$ 300.00	BAVOA	\$ 500.00
7	Sound System, Booth and Stage	\$ 15,000.00	BD Assoc. of Valley	\$ 500.00
8	Shuttle service on the Parade Day	\$ 400.00	BNP	\$ 1,000.00
9	Back Stage BANNER	\$ 300.00	Bangladesh Mela	\$ 500.00
10	Magazine	\$ 2,100.00	BD Taxi Workers Asso.	\$ 300.00
11	Horse Rental (Optional)	\$ 1,300.00	BD Women's Org.of CA	\$ 1,000.00





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12	Food for Parade Participants & Guests	\$ 900.00	Bikampur Association	\$ 500.00
13	Bouque of Flower	\$ 100.00	Boishakhi Mela	\$ 500.00
14	Pigeons, Ballons and Water	\$ 400.00	Chittagong University	\$ 500.00
15	Plaques	\$ 700.00	Distress Children Intl.	\$ 1,000.00
16	2 Singers from New York (Hotel&Food)	\$ 2,800.00	Dhaka Univ. Alumni	\$ 1,000.00
17	Children's Art and other competitions	\$ 1,000.00	Dhaka Zilla Association	\$ 500.00
18	Gifts for Local Singers	\$ 1,000.00	Friends Club of LA	\$ 1,000.00
19	Video and photography	\$ 800.00	Greater Faridpur Asso.	\$ 500.00
20	Security	\$ 1,500.00	Ideal School of LA	\$ 500.00
21	U-Haul	\$ 400.00	Jalalabad Asso.of CA	\$ 1,000.00
22	Cleaning Crews Saturday and Sunday	\$ 800.00	LA Tiger Club	\$ 500.00
23	Golf Cart (Two)	\$ 800.00	Manikganj Shomity	\$ 500.00
24	TV Advertisement	\$ 800.00	Muslim Ummah of NA	\$ 1,000.00
25	Posters, Flyers ,Banners, Flags Etc.	\$ 1,000.00	Osmani Smiriti Shang.	\$ 1,000.00
26	Miscellaneous	\$ 1,000.00	Taranga of California	\$ 1,000.00
27			Uttornof Los Angeles	\$ 1,000.00
28			Advertisement	\$ 1,500.00
29			<b>Booths</b>	<b>\$ 14,000.00</b>
30				
31				
<b>Total</b>		<b>\$ 43,600.00</b>	<b>Short</b>	<b>\$ 32,300.00</b>
			<b>\$ 11,300.00</b>	
Expected Donations from all EC's		<b>\$ 16,800.00</b>	<b>Total Short</b>	<b>\$ 17,100.00</b>
Possible actual Donation from EC's		<b>\$ 11,000.00</b>		
<b>Short from Expected. Donation</b>			<b>\$ 5,800.00</b>	
<p><b>This is without any Minister/High profile Guest from Bangladesh</b>  <b>And without any renowned singer from Bangladesh</b>  <b>Floats will be there as we sell them and there will not be any profit or loss</b></p>				

## Next EC meeting date

The next EC meeting is on Sunday, November 8th, 2015, from 1 PM to 6:00 PM at BUFLA Office.



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### Meeting Adjournment

Motion Moved by: The President, Seconded by: Khandaker Alam  
Yes vote: Unanimous, No: 0, Abstention: 0  
Motion passed. The Meeting was adjourned at 7 PM.

Thank you very much.

Respectfully,

**Lt (Retd.) Zia Islam**

General Secretary

Bangladesh Unity Federation of Los Angeles (BUFLA)

818-518-5784, : [islam\\_zia@yahoo.com](mailto:islam_zia@yahoo.com)

[www.bufla.org](http://www.bufla.org)

#### **Contact Persons:**

**Maj (Retd.) Enamul Hamid**, President, 805-551-0392, [enamhmd@sbcglobal.net](mailto:enamhmd@sbcglobal.net)

**Lt (Retd.) Zia Islam**, General Secretary, 818-518-5784, : [islam\\_zia@yahoo.com](mailto:islam_zia@yahoo.com)

#### **Distribution:**

BUFLA-Cabinet, BUFLA-EC, BUFLA-GA, BUFLA-AC, BUFLA-BOT, Associate Members, Honorary Members, Community members and guests, BUFLA-Media