

# BUFLA EC Meeting

Sunday, July 25, 2010

## AGENDA:

### Agenda Item - 1

- 1) National Anthems
- 2) The General Secretary Opens the meeting and introduces the President
- 3) The President introduces all the Cabinet members
- 4) The President delivers his Welcome speech and his Mission/Vision Speech.

### Agenda Item - 2

Announcement by the BOT

### Agenda Item - 3

#### Action Committees Formations:

##### 1) Constitution Amendment Committee:

Proposing the 5 members Constitution Amendment Committee with the following members: General Secretary, BOT Chair, AC Chair and Two past Presidents. This Committee to collect feedback from the EC and

- a. Submit a draft of the Second Amendment to the President by August 30,
- b. Submit the final version by September 30,
- c. GA meeting for ratification by October 30.

##### 2) Community Center Establishment Committee:

Proposing the following members: Shamsuddin Manik (Chair), Denny Tayyib, Vice-President (Mushfiqur Chowdhury Khosru), Treasurer (Anisur Rahman), Nazrul Alam, Khaleed Hossain

##### 3) BUFLA Office Establishment Committee:

Proposing the following members: Organizing Secretary (Shafiul Alam Babu) (Chair), Denny Tayyib, Lt. (Retd.) Ziaul Islam.

##### 4) Fundraising Committee:

President (Jashim Ahmed) (Chair), Treasurer (Anisur Rahman), Public Relations (Muhammad Ali), Saleh Kibria, Shamsuddin Manik, AKM Toha, Organizing Secretary (Shafiul Alam Babu), Cultural Secretary (Farhana Sayeed), Enamul Hoque Emran, Shipper Chowdhury, Col. Omar Huda, Denny Tayyib.

##### 5) Fundraising Dinner Committee:

President (Jashim Ahmed) (Chair),

##### 6) Parade Design and Coordination Committee:

Dr. M. A. Hashem (Chair), General Secretary (Dr. Shah Alam)

##### 7) Dignitaries Invitation and Hosting Committee:

President (Jashim Ahmed)(Chair), Dr. M. A. Hashem, Dr. Mahbub Khan

**8) Venue and Parade Route Reservation Committee:**

President (Jashim Ahmed)(Chair), Mahbub Khan

**9) Souvenir Committee:**

Public Relations (Muhammad Ali) (Editor), Dr. Shah Alam, Saleh Kibria,

**10) Cultural Committee:**

Cultural Secretary (Farhana Sayeed) (Chair), Khaleed Hossain, Dr. M. A. Hashem

**11) Stage set-up, Booth setup-&-Collection**

**12) Sound system:**

**13) Stage Control:**

**14) Publicity Committee (Media, Fliers etc.):**

Public Relations (Muhammad Ali) (Chair)

**15) Security, Parking & First-Aid:**

(a) Security:

(b) Parking Control:

(c) First-Aid: Some Doctors

**Agenda Item - 4. Miscellaneous:**

- 1) Review of the BUFLA Appreciation Dinner & Inauguration Ceremony
- 2) Review of BUFLA interaction with FOBANA and BUFLA participation in FOBANA in Pasadena.
- 3) BUFLA new membership applications (new and pending) will be on hold until the Second Amendment of BUFLA Constitution is ratified.
- 4) EC Meeting (Once a month)
- 5) Cabinet Meeting (Once a month)
- 6) Cabinet Plus meeting (Once a month)

**Agenda Item - 5. Next Meeting Dates and Closing of Meeting:**

**EC-Meeting and Iftar Party** to be held in August 15, 2010, Sunday.

Thank you.

Respectfully,

Shah Alam  
General Secretary  
818-370-3685  
shah.alam@jalshaghar.com